



Student Vehicle Policy

This policy exists so that the School may fulfil its responsibility to take reasonable steps to keep pupils safe whilst in its care. 'Vehicle' includes cars, motorcycles and mopeds and therefore may apply to boys in Years 11, 12 and 13 wishing to travel to and from school using such a vehicle.

Any journey undertaken by a student as a driver or a passenger of a private car, or by motorcycle or moped, is the responsibility of their parents if the journey is at the beginning or end of school commitments for that day.

Boys cannot drive or park their cars, motorcycles or mopeds on any of the school premises without the permission of the Headmaster, a Deputy Head or the Head of Sixth Form.

Boys who drive to or from Westfield School for timetabled lessons or other approved activities during normal school hours, defined for these purposes as 8.30am to 4.15pm, may only carry passengers with the permission of the Head of Sixth Form and the parents of both the driver and the passenger(s).

Boys may not drive or be passengers of a vehicle driven by another pupil during the school day without the express permission of the Head of Sixth Form who is also likely, according to the circumstances, to require parental permission.

Outside of school hours, the School asks boys to drive in a safe and sensible manner and, at all times, in accordance with the law.

So that the School has evidence that the driver understands and acknowledges the importance of this policy, students, who wish to drive to and from home to school, and a parent or guardian, are required to sign below, and countersigned by the Head of Sixth Form.

A copy of the signed policy will be issued to all of its signatories.

I have read this policy and confirm that I understand its requirements and my responsibilities.

| | | | |
|-------------------------|--|--------------|--|
| Name | | | |
| Vehicle details: | | | |
| Make | | Model | |
| Colour | | Registration | |

Signed _____ Date _____

Parent _____ Date _____

Head of Sixth Form _____ Date _____